



Essential Records Webinar

Instructor Guide

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FEMA

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- Handout 1.3—Potential Candidates for Essential Records Status
- Handout 1.4—Examples of Information/Records, by Function
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- Handout 4.4—Essential Records Template



References (located behind the References tab)

Course References

Reference 01—Resource Center, References, Reading List

Reference 02—Key Terms and Acronyms for IPER *Essential Records* Course

Reference 03—IPER Training Webinars: Participant Webinar Reference Guide

Reference 04—Instructor iLinc Quick Reference Guide

Reference 05—Webinar Trouleshooting Guide



INSTRUCTOR-ONLY MATERIALS

Activity Answer Sheets (located behind named tab)

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Part 1

Session 2

Answer Sheet—Identify and Evaluate Risks Activity—Part 1

Session 3

Answer Sheet—Determine Protection Strategies and Measures Activity—Part 1

Session 4

Answer Sheet—Determine Timeframes for Accessibility

Test Questions (located behind named tab)

Essential Records Webinar Test Questions (pre- and post-test questions)

Answer Sheet—Essential Records Webinar Post-Test

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