Polling Questions

The following polling questions are to be saved in the iLinc library by the IPER Course Manager:

Table 1: Polling Questions to be Entered in iLinc by Session

<table>
<thead>
<tr>
<th>SESSION</th>
<th>POLLING QUESTIONS</th>
</tr>
</thead>
</table>
| Session 1 | PQ 1.1—Have you taken the IPER Essential Records course?  
Answer choices:  
– Yes  
– No  
Correct answer: There is no correct answer. |
| | PQ 1.2—Type of agency  
Answer choices:  
– State  
– County  
– Municipal  
– Tribal  
– Territorial  
– Other  
Correct answer: There is no correct answer. |
| | PQ 1.3—Discipline  
Answer choices:  
– Records Administration (including city and county managers, clerks, and others who have direct responsibility for records.)  
– IT  
– Emergency management  
Correct answer: There is no correct answer. |
| | PQ 1.4—Years of experience in the field  
Answer choices:  
– 0–5  
– 6–10  
– 11–19  
– 20+  
Correct answer: There is no correct answer. |
Table 2: Polling Questions to be Entered in iLinc by Session, continued

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</table>
| Session 1 (cont’d.) | PQ 1.5—Experience with records emergency planning and response  
Answer choices:  
- None  
- Some  
- A lot  
Correct answer: There is no correct answer.  

PQ 1.6—Do you have a REAP-type plan in place (even if it’s not called a REAP)?  
Answer choices:  
- Yes, my agency, locality, or state has a REAP-type plan in place  
- No, my agency, locality, or state does not have a REAP-type plan in place  
Correct answer: There is no correct answer.  

PQ 1.7—How many members do you foresee having in your Action Team?  
Answer choices:  
- 1 member (just me)  
- 2–5 members  
- 5–10 members  
- 10 or more members  
Correct answer: There is no correct answer.  

Session 2 | PQ 2.1—Do you have a Phone Tree in place?  
Answer choices:  
- Yes  
- No  
Correct answer: There is no correct answer.  

PQ 2.2—Do you have any emergency supplies already stockpiled?  
Answer choices:  
- Yes  
- No  
Correct answer: There is no correct answer.  

### Table 3: Polling Questions to be Entered in iLinc by Session, continued

<table>
<thead>
<tr>
<th>SESSION</th>
<th>POLLING QUESTIONS</th>
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<tbody>
<tr>
<td>Session 3</td>
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| **PQ 3.1**—The Response Coordinator’s responsibilities include:  
   - Assigning Response Team members to teams  
   - Providing the team with health and safety precautions  
   - Setting priorities based on information received from the assessment of the Assessment Team  
   - All of the above  
   Correct answer: All of the above |
| **PQ 3.2**—True or false? If the incident is small-scale—for example, 10 or fewer boxes of records—a tracking system does not need to be implemented.  
   Answer choices:  
   - True  
   - False  
   Correct answer: False |
| **PQ 3.3**—What should you do if you are denied access to damaged records for more than 48 hours?  
   Answer choices:  
   - Give up and cancel all response/recovery efforts. After 48 hours the records are damaged beyond repair, so there’s no point in recovering them.  
   - Forcibly enter the area where the damaged records are located and begin response/recovery actions. The records have only got 48 hours, and no one’s going to stop you from saving them.  
   - Wait until you are given access to the area where the damaged records are located, and then begin response/recovery actions. "48 hours" is just a rule of thumb, and many damaged records can survive far longer than 48 hours.  
   Correct answer: Wait until you are given access to the area where the damaged records are located, and then begin response/recovery actions. "48 hours" is just a rule of thumb, and many damaged records can survive far longer than 48 hours. |
| **PQ 3.4**—True or false? Although encapsulation and shrink-wrap slow the intrusion of water, they do not protect records from water damage.  
   Answer choices:  
   - True  
   - False  
   Correct answer: True |
### Table 4: Polling Questions to be Entered in iLinc by Session, continued

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<tr>
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| Session 4 | **PQ 4.1**—Which drying technique dries the records using a very strong vacuum to lower the pressure while the temperature is held below freezing?  
  Answer choices:  
  – Air drying  
  – Desiccant drying  
  – Vacuum thermal drying  
  – Vacuum freeze drying  
  Correct answer: Vacuum freeze drying |