



## Polling Questions

The following polling questions are to be saved in the iLinc library by the IPER Course Manager:

*Table 1: Polling Questions to be Entered in iLinc by Session*

SESSION	POLLING QUESTIONS
Session 1	<p><b>PQ 1.1</b>—Have you taken the IPER <i>Essential Records</i> course? Answer choices: – Yes – No Correct answer: There is no correct answer.</p> <p><b>PQ 1.2</b>—Type of agency Answer choices: – State – County – Municipal – Tribal – Territorial – Other Correct answer: There is no correct answer.</p> <p><b>PQ 1.3</b>—Discipline Answer choices: – Records Administration (including city and county managers, clerks, and others who have direct responsibility for records.) – IT – Emergency management Correct answer: There is no correct answer.</p> <p><b>PQ 1.4</b>—Years of experience in the field Answer choices: – 0–5 – 6–10 – 11–19 – 20+ Correct answer: There is no correct answer.</p>



*Table 2: Polling Questions to be Entered in iLinc by Session, continued*

SESSION	POLLING QUESTIONS
<b>Session 1 (cont'd.)</b>	<p><b>PQ 1.5</b>—Experience with records emergency planning and response Answer choices: – None – Some – A lot Correct answer: There is no correct answer.</p> <p><b>PQ 1.6</b>—Do you have a REAP-type plan in place (even if it's not called a REAP)? Answer choices: – Yes, my agency, locality, or state has a REAP-type plan in place – No, my agency, locality, or state does not have a REAP-type plan in place Correct answer: There is no correct answer.</p> <p><b>PQ 1.7</b>—How many members do you foresee having in your Action Team? Answer choices: – 1 member (just me) – 2–5 members – 5–10 members – 10 or more members Correct answer: There is no correct answer.</p>
<b>Session 2</b>	<p><b>PQ 2.1</b>—Do you have a Phone Tree in place? Answer choices: – Yes – No Correct answer: There is no correct answer.</p> <p><b>PQ 2.2</b>—Do you have any emergency supplies already stockpiled? Answer choices: – Yes – No Correct answer: There is no correct answer.</p>



*Table 3: Polling Questions to be Entered in iLinc by Session, continued*

SESSION	POLLING QUESTIONS
<b>Session 3</b>	<p><b>PQ 3.1</b>—The Response Coordinator’s responsibilities include:</p> <p>Answer choices:</p> <ul style="list-style-type: none"><li>– Assigning Response Team members to teams</li><li>– Providing the team with health and safety precautions</li><li>– Setting priorities based on information received from the assessment of the Assessment Team</li><li>– All of the above</li></ul> <p>Correct answer: All of the above</p> <p><b>PQ 3.2</b>—True or false? If the incident is small-scale—for example, 10 or fewer boxes of records—a tracking system does not need to be implemented.</p> <p>Answer choices:</p> <ul style="list-style-type: none"><li>– True</li><li>– False</li></ul> <p>Correct answer: False</p> <p><b>PQ 3.3</b>—What should you do if you are denied access to damaged records for more than 48 hours?</p> <p>Answer choices:</p> <ul style="list-style-type: none"><li>– Give up and cancel all response/recovery efforts. After 48 hours the records are damaged beyond repair, so there’s no point in recovering them.</li><li>– Forcibly enter the area where the damaged records are located and begin response/recovery actions. The records have only got 48 hours, and no one’s going to stop you from saving them.</li><li>– Wait until you are given access to the area where the damaged records are located and then begin response/recovery actions. “48 hours” is just a rule of thumb, and many damaged records can survive far longer than 48 hours.</li></ul> <p>Correct answer: Wait until you are given access to the area where the damaged records are located, and then begin response/recovery actions. “48 hours” is just a rule of thumb, and many damaged records can survive far longer than 48 hours.</p> <p><b>PQ 3.4</b>—True or false? Although encapsulation and shrink-wrap slow the intrusion of water, they do not protect records from water damage.</p> <p>Answer choices:</p> <ul style="list-style-type: none"><li>– True</li><li>– False</li></ul> <p>Correct answer: True</p>



*Table 4: Polling Questions to be Entered in iLinc by Session, continued*

SESSION	POLLING QUESTIONS
<b>Session 4</b>	<p><b>PQ 4.1</b>—Which drying technique dries the records using a very strong vacuum to lower the pressure while the temperature is held below freezing?</p> <p>Answer choices:</p> <ul style="list-style-type: none"><li>– Air drying</li><li>– Desiccant drying</li><li>– Vacuum thermal drying</li><li>– Vacuum freeze drying</li></ul> <p>Correct answer: Vacuum freeze drying</p>