Prioritize Challenges

Nancy McGovern and Kari Smith
Gap Analysis

1. What is your current status?
2. What are your desired outcomes?
3. What are the gaps between 1 and 2?
4. What is your plan to fill the gaps?

== your digital preservation capability self-assessment ==
Factors

- **Resources** – human, ongoing and ad hoc funding, equipment, partners, available services
- **Timing** – milestones, deadlines, support, project dependencies, arrivals / departures, reporting
- **Context** – size, complexity, development level, nature and extent of available skills, status
- **Drivers** – collaborations, new/changed funding, new areas, new/changed requirements, new staff
Risk Management to Readiness

- Risk identification
  IDENTIFY
- Risk classification
  CHARACTERIZE
- Risk assessment
  WEIGH
- Risk analysis
  DEVISE
- Risk management implementation
  ACT
Risks: Organization

Potential risks:

• Funding may be decreases or ended
• Leadership may change abruptly
• Expertise may be lost
• Members may exit a partnership
Risks: Digital Repository

Potential risks:

• Support for repository software may end
• New content may not fit repository
• Technical expertise may be lost
• Major technology shifts may be needed
Risks: Aggregate & Object

Potential risks:

• Aggregation levels may be inadequate or lost
• Enabling software may become obsolete
• New content may require a DP strategy
• Migration pathways may not exist
Ongoing Prioritization

- Establish priorities
- Revisit goals and adjust priorities
- Step back and consider landscape – changes
- Engage stakeholders
- Balance quick wins and necessary foundations
- Measure progress against goals & objectives
- Evaluate at stages – decide: stop, adjust, or continue