Participant Materials Checklist

The following is a checklist of participant materials that need to be downloaded by the participant for each session:

**Session 1**

- Session 1 Participant Guide
- Session 1 Slides
- Session 1 Handout
  - **Handout 1.1**—Develop Your REAP—First Steps Activity
- Course References
  - **Reference 01**—Resource Center, References, Reading List
  - **Reference 02**—Key Terms for the IPER Courses
  - **Reference 03**—Participant Webinar Reference Guide
- Instructor biographies

**Session 2**

- Session 2 Participant Guide
- Session 2 Slides
- Session 2 Handouts
  - **Handout 2.1**—Emergency Contact Directory Template
  - **Handout 2.2**—Essential Records
  - **Handout 2.3**—Sample Records Priorities List
  - **Handout 2.4**—Supplies and Equipment List
  - **Handout 2.5**—Initial Damage Assessment and Response Checklist
  - **Handout 2.6**—Components of a REAP
  - **Handout 2.7**—Pocket Response Plan Template
  - **Handout 2.8**—Test a REAP and Develop Your REAP’s Table of Contents Activity
- Course References
  - **Reference 01**—Resource Center, References, Reading List
  - **Reference 02**—Key Terms for the IPER Courses
  - **Reference 03**—Participant Webinar Reference Guide
Session 3

- Session 3 Participant Guide
- Session 3 Slides
- Session 3 Handouts
  - Handout 3.1—Sample Pack-Out Tracking Log
  - Handout 3.2—Response Plan Template
  - Handout 3.3—Personal Health and Safety During Response
  - Handout 3.4—Emergency Response Checklist: First 48 Hours
  - Handout 3.5—Develop Your REAP—Decision Maker, Site Assessment, Goals and Timetables, or Action Team Activity
- Course References
  - Reference 01—Resource Center, References, Reading List
  - Reference 02—Key Terms for the IPER Courses
  - Reference 03—Participant Webinar Reference Guide

Session 4

- Session 4 Participant Guide
- Session 4 Slides
- Session 4 Handouts
  - Handout 4.1—Response and Recovery Procedures
  - Handout 4.2—Sample Records Emergency After-Action Report
  - Handout 4.3—Sample Post-Event Report
  - Handout 4.4—Common Drying Methods
- Course References
  - Reference 01—Resource Center, References, Reading List
  - Reference 02—Key Terms for the IPER Courses
  - Reference 03—Participant Webinar Reference Guide