



Annual Meeting Wrap-Up



August 23, 2018



Welcome

Timothy Baker, Outgoing CoSA President



Agenda

- Nominations Committee - John Dougan, CoSA President
- Treasurer's Report – Steve Murray, Secretary/Treasurer
- Awards Committee - Tim Baker and John Dougan



Agenda

- Advocacy - Jodie Foley, Co-Chair
- Development – Lizette Pelletier, Chair
- Education and Training – Chelle Somsen, Outgoing Chair
- SERI/ACCESS Grant Update – Allen Ramsey, SERI Co-Chair
- Sustainability Plan Update – John Dougan, CoSA President



Agenda

- Archives on the Hill - Jim Corridan, Advocacy Committee co-Chair
- Great Ideas Exchange Day - Barbara Teague, CoSA Executive Director
- Looking ahead and Q and A - John Dougan, CoSA President
- Announcements



New CoSA Board of Directors Members

For three year terms ending summer 2021



David Cheever, Maine State Archivist



Steve Excell, Washington State Archivist



Shawn Rounds, Minnesota State Archivist



New CoSA Board of Directors Members

For a one year term ending summer 2019



John Dougan, Missouri State Archivist

2018-2019 Officers:

- John Dougan (MO), President
- Jodie Foley (MT), Vice-President/President Elect
- Eric Emerson (SC), Secretary-Treasurer





Treasurer's Report

Steve Murray, Outgoing CoSA Secretary-
Treasurer



Treasurer's Report

- Statement of Financial Position: December 31, 2015-2017 (With 2018 YTD)

ASSETS	2015	2016	2017	2018 YTD
Current Assets				
Cash	\$39,747	\$120,821	\$136,409	\$131,062
Accounts Receivable	\$8,750	\$7,020	\$5,020	\$30,940
Grants Receivable	\$40,212	-	-	-
Prepaid Expenses	\$2,725	\$3,722	\$1,200	\$931
Total Current Assets	\$91,434	\$131,563	\$142,629	\$162,933
Property and Equipment				
Equipment	\$82,397	\$82,397	\$82,397	\$82,397
Less: Accumulated Depreciation	\$28,454	\$52,105	\$70,901	\$70,901
Property and Equipment, Net	\$53,943	\$30,292	\$11,496	\$11,496
Investments	\$83,761	\$87,252	\$108,159	\$135,421
Total Assets	\$229,138	\$249,107	\$262,284	\$309,850



Treasurer's Report

LIABILITIES AND NET ASSETS				
Current Liabilities				
Accounts Payable & Accrued Expenses	\$1,849	\$2,086	\$10,410	\$12,140
Deferred Revenue	\$10,790	\$10,409	\$4,300	
Total Current Liabilities	\$12,639	\$12,495	\$14,718	\$12,140
Net Assets				
Unrestricted				
Operating	\$135,343	\$138,143	\$145,975	\$196,119
Board Designated	\$81,156	\$98,469	\$101,591	\$101,591
Total Net Assets	\$216,499	\$236,612	\$247,566	\$297,710
Total Liabilities and Net Assets	\$229,138	\$249,107	\$262,284	\$309,850



Treasurer's Report

- **Statement of Activities for the Years Ended December 30, 2015-2017, with 2018 Budget**

Support and Revenue	2015	2016	2017	2018
Member Contributions	\$115,100	\$116,100	\$113,450	\$115,000
Other Contributions	\$70,564	\$80,870	\$70,963	\$75,000
Grants	\$214,511	\$31,218	\$78,028	5,659
Program Revenue	\$5,178	\$17,973	\$1,443	\$28,650
Interest Income	(\$4,086)	\$2,314	\$12,230	\$5,000
Miscellaneous	-	-	-	-
Total Support and Revenue	\$401,267	\$248,475	\$276,114	\$294,814
Expenses				
Program Services	\$236,157	\$152,704	\$189,353	\$241,556
Management and General Operations	\$138,006	\$75,658	\$75,807	\$63,358
Total Expenses	\$374,163	\$228,362	\$265,160	\$304,914
Increase in Net Assets	\$27,104	\$20,113	\$10,954	n/a
Net Assets, Beginning of Year	\$189,395	\$216,499	\$236,612	n/a
Net Assets, End of Year	\$216,499	\$236,612	\$247,566	n/a



Awards

Congratulations to our 2018 Awards recipients
CoSA Awards program sponsored by



Victoria Irons Walch Leadership Award

- Lisa Speer, formerly of Arkansas State Archives

Advocacy for Archives Award

- The Honorable James C. Condos, Vermont Secretary of State

Special President's Awards

- Anne Ackerson, former CoSA Executive Director
- Jim Corridan, formerly of Indiana State Archives



Awards

Victoria Irons Walch Emerging Leader Travel Stipend

- Patsy Mitchell, Tennessee State Library and Archives
- Cathy Popovitch, Illinois State Archives
- Megan Rohleder, Kansas State Archives

Rising Star Award

- Elena Perez-Lizano, New Mexico Commission of Public Records



Awards

- CoSA –  Leadership Award
 - Zachary Jones, Alaska State Archives
 - Ali Rahman, DC Office of Public Records and Archives



Advocacy

- CoSA Advocacy Agenda/Action Plan
- Reclaiming Government Records
- Policy for CoSA support of statements by other organizations



Development: 2017 - 2018

– Membership Dues

- 2017 - 48 states/territories contributed
- 2018 - 42 states to date (9 pending payments)
- 2019 – Dues increase

– Appeal Campaigns

- Summer 2017 - Exceeded \$3,000 goal
- Emergency Fund - Fall 2017 / May Day 2018 - \$2,750
- Late Summer 2018 - coming soon



Development: 2017 - 2018

– Sponsors and Donors

- Levels
 - Corporate Sponsorship (6 categories)
 - Individual Donors (5 categories)
- Status Report
- Prospects

– Disaster Recovery Support

- Puerto Rico
- Virgin Islands

– CoSA Apparel



Education and Training

- 2017 Member Webinars
 - 10 monthly webinars (including 2 SHRAB Town Halls)
 - 1 Shop Talk webinar
 - Attendees: 500+
- “Attracting and Retaining Great Talent” white paper
 - Collaborations with MLIS Program at San Jose State University



Education and Training

- Communications Benchmarking: We Stack Up!
 - Monthly newsletters (1,000+ subscribers)
 - 3 listservs (CoSA-L, SERI, State Archives Network)
 - Social media: Facebook (900+ followers), Twitter (1,000+ followers)
 - Subscribe/follow information at the website
 - Focus group at annual meeting
- 2018 Webinars: upcoming
 - August: Annual Meeting Wrap-Up
 - September: SHRAB Town Hall
 - October: Mentoring Future Leaders
 - September – November: Shop Talks



SERI/ACCESS Project Updates

SERI

- Co-Chairs
 - Sarah Koonts-NC
 - Veronica Martzahl-MA (outgoing)
 - Allen Ramsey-CT (incoming)
- Education and Programming
 - Bonnie Weddle-NY
 - Mary Dunn-AK
- Advocacy and Outreach
 - Christian Skipper-MD
 - Patsy Mitchel-TN
- Tools and Resources
 - Nicholas Connizzo-VT
 - Alejandra Dean-MA

SERI/ACCESS Project Updates

SERI Activities

- Webinars
- 10 10 Day
- Spotlight articles
- Social media
- Resource Center



SERI/ACCESS Project Updates

ACCESS grant

- Began Oct 1
- National Governors' Association
 - Draft documents under review
 - First Steps in Managing Records
 - Managing Records while Transitioning Out
 - Correctly Managing Email is Critical
 - How to Manage Social Media
 - Manual on records will be revamped
 - Webinar on August 28
- National Association of State Chief Information Officers
 - *Digital Preservation Playbook* drafted-publish date this fall
 - Webinar on playbook to follow
- National Association of Secretaries of State
- Chief Officers of State Library Agencies

Research Agenda

- Partnering with Preservica
- Focusing on legacy data held in agencies and at state archives



Sustainability Plan Update

- *Sustaining the Future: 2018 – 2022*
 - Adopted January 2018
 - Core Function Goals
 - Research: serving State Archivists and external stakeholders
 - Education: responding to member needs; helping improve state archival programs
 - Advocacy: representing member needs to external stakeholders
 - CoSA Sustainability and Excellence: maintaining mission and financial viability



Sustainability Plan Update



Number of members willing to increase or try to increase their dues

Most Valuable CoSA Programs/Services

- SERI and CoSA Webinars
- Listservs
- SERI Training
- Biennial Survey
- Website
- Ways for State Archivists to connect

Research Wanted

- Critical Issues: Access, privacy protection, replevin, monetization of big data
- Archives/records management processes
- Workforce development and diversity; succession
- Project/research collaborations with public-private partners

Archives on the Hill



- Council of State Archivists
- National Association of Government Archives and Records Administrators
- Regional Archival Associations Consortium
- Society of American Archivists



Great Ideas Exchange Day

- Discussion topics:
 - Appraisal
 - Electronic Records – Risk Assessment
 - Crowdsourcing



Great Ideas Exchange Day

- Ongoing NARA / CoSA Communication and Collaboration
- Thanks to David Ferriero, Archivist of the United States and Meg Phillips, NARA External Affairs Liaison



CoSA Member Webinar - August 23, 2018





Looking Ahead

John Dougan, President





Questions and Comments



Upcoming Webinars

Member Webinar Series

September 27: *SHRAB Town Hall*

October 25: *Mentoring Future Leaders*



Upcoming Webinars

Shop Talk Webinars

(From our \$10,000+ corporate sponsors)

Fall 2018

Last Fall: FamilySearch

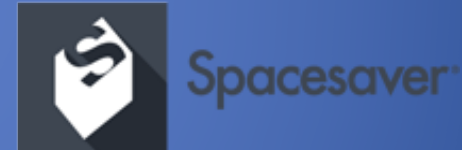
September 13: Ancestry

October 16: Preservica

November 15: APPX



2018 SPONSORS & FUNDERS: THANK YOU!



Stay Connected and Informed

- CoSA Website
<http://www.statearchivists.org>
- CoSA Resource Center
<https://www.statearchivists.org/resource-center/resource-library/>
- CoSA Twitter Handle:
@StateArchivists
- CoSA Facebook Page:
www.facebook.com/CouncilOfStateArchivists



Webinar Evaluation

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After you exit the webinar, you will automatically be taken to an online webinar evaluation. Please take a couple of minutes to complete the survey and help us plan future webinars.

