

**CoSA Awards Program
Sample Press Release**

For Immediate Release

Contact: (spokesperson name)
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**[WINNER NAME] RECEIVES NATIONAL RECOGNITION
FOR WORK IN STATE ARCHIVES**

NAMED [name of award] RECIPIENT BY THE COUNCIL OF STATE ARCHIVISTS

[CITY, STATE] — [Date XX] – The Council of State Archivists (CoSA), a national association representing the heads of the country's 56 state and territorial archives, presented [Winner Name, title, archives affiliation] with its [name of award] in recognition of [brief description of winner's accomplishment]. The award, which [describe what this award recognizes], was made at the Council's annual meeting in [name of location].

[DESCRIPTION OF WINNER taken from nomination form and/or letters of support]

"[Winner Name/project] has set the standard for innovation and creativity in the field of government archives," said [name], President of the CoSA Board of Directors. "This award is a testament to the skill and dedication archives professionals have in carrying out their responsibilities to document government, preserve history and secure citizen rights." Chosen from nominations submitted by the Council's membership, the award represents an important form of recognition and respect.

[QUOTE(S) FROM WINNER, HIS/HER PEERS, NOMINATORS, CO-WORKERS]

About [WINNER]

[INSERT WINNER BOILERPLATE/GENERAL DESCRIPTION ABOUT YOUR INSTITUTION HERE]

About The Council of State Archivists' Awards Program:

The Council's Awards Program was expanded in 2013 to highlight outstanding people and projects in the nation's state archives. Awards are presented at CoSA's annual meeting each summer. CoSA is deeply committed to the positive impact state and territory archives make toward documenting government, preserving history and securing rights. CoSA's efforts to advance and promote this impact are critical elements of its work.

For more information on CoSA and the Awards Program, nomination form, guidelines and deadlines, please visit http://www.statearchivists.org/awards_program/index.htm