

Welcome to the CoSA Member Webinar!

January 24, 2019



What's on Tap for CoSA in 2019?

Use the chat box at the right of the screen to tell us who you are, where you're from, and who is participating with you today.

You can connect to the audio portion of today's webinar through your **phone line** or through **VoIP**

PRESENTERS

John Dougan, CoSA President

Barbara Teague for Eric Emerson, CoSA Treasurer

CoSA Committee chairs and co-chairs:

Jim Corridan and Dave Cheever, Advocacy

Jodie Foley, Replevin Subcommittee

Steve Excell, Development

Shawn Rounds and Cathy Popovitch, Education & Training

Tim Baker, Awards

Allen Ramsey and Sarah Koonts, SERI and ACCESS Grant

Veronica Martzahl, *The State of State Records Report, 2019*

TODAY'S AGENDA

- Welcome
- Committee Reports:
 - Finance Committee
 - Advocacy Committee
 - Replevin Subcommittee
 - Joint Working Group on Issues and Awareness
 - Development
 - Education & Training
 - Awards
 - State Electronic Records Initiative (SERI) and ACCESS Grant Update
 - *The State of State Records Report, 2019*
- Q and A
- Upcoming Programs and Webinars

PRESIDENT'S WELCOME

2019 – Highlights of a busy and productive year ahead

- Webinars – CoSA Member, SERI, Shop Talk, NARA-CoSA – join us!
- State of State Records, 2019
- Annual Meeting in Austin, July 31-August 6 (CoSA meeting dates within larger CoSA-SAA meeting coming next month)
- Thanks to members, board members, committee chairs, staff and contractors, as well as to our corporate sponsors and other partners
- Contact me, any Board member, or Barbara with ideas or concerns

FINANCE COMMITTEE

- **2018**
 - Dues payments and Corporate Sponsorships increased
 - First year of funding full-time Executive Director
 - Did not use reserve fund for Executive Director transition, as planned
 - Higher expenses of annual meeting in DC, with extra activities
 - General Operations slightly over budget – expected in a transition year
 - Reserve Fund, Awards Fund, and other investments made slight gain

FINANCE COMMITTEE

- **2019**
 - Base dues amount increase to \$2,750
 - Revised travel reimbursement policy to reflect increase in reimbursement
 - Annual meeting expenses back to normal
 - Will watch investments

ADVOCACY COMMITTEE

- **NHPRC and NARA Budget**
 - NARA currently shutdown
 - Hopeful for NHPRC reauthorization this year
- **Collaborative Advocacy**
 - Working with Joint Working Group on Issues and Awareness to plan training for visits to Congressional district offices
 - Barbara attending National Humanities Alliance Advocacy Day again in March
- **IMLS, NEH, other federal advocacy**

Send action alerts from other associations to help advocate for federal agencies

ADVOCACY COMMITTEE

- **Broadband**

- Planning to work with partners COSLA, AASLH, and others to support increased broadband access

- **Semiquincentennial**

250th anniversary of US Independence

- Planning to coordinate with Federal government

ADVOCACY COMMITTEE

- **Replevin Subcommittee**
 - Subcommittee formed in 2018
 - Document review
 - Rewriting CoSA guidelines for membership input

DEVELOPMENT

- **2018 Membership**
 - Fifty states and territories contributed dues
 - Dues contributions exceeded budget by 8.7%
- **2018 Annual Appeals**
 - Combined total exceeded \$7,000 from 46 donors
 - Contributions of \$2,980 for disaster response
- **2018 Corporate Sponsorships**
 - Five sponsors contributing a total of \$75,000
 - In-kind contributions from another sponsor

DEVELOPMENT

- **2019 Membership Plans**
 - Membership dues increase to \$2,750 – first increase in CoSA history
- **2019 Annual Appeals**
 - Reach goal of \$7,000 again
 - Continue to grow disaster response fund
- **2019 Corporate Sponsorships**
 - Secure additional sponsors
- **2019 Grant and Foundation Funding**
 - Explore additional funding

EDUCATION & TRAINING

Webinars

- Member Webinars
 - 2018 Attendance: 650 attendees
 - 2019: Emergency Preparedness and Response theme
- *Shop Talk* Webinars with corporate sponsors (Fall, 2019)
- CoSA-NARA webinars (quarterly)

EDUCATION & TRAINING

Communications

- *News Brief* – Continues monthly in 2019 with 1,000+ subscribers
- Three listservs
- Social media:
- Twitter – increased followers by 22%
- Facebook – increased followers by 9%

Mentoring

Mentoring Program for New State Archivists

2019 AWARDS PROGRAM

- Why the Awards Program is Important
- Two deadlines: April 1 and November 1
- April 1
 - Walch Leadership Award
 - Walch Emerging Leader Travel Stipend Award
 - Advocacy for Archives Award
 - Rising Star Awards
 - CoSA-NHPRC SHRAB Award of Merit
- November 1
 - CoSA-Ancestry Leadership Award

SERI UPDATE

IMLS Grant: Implementing ACCESS: Guiding the Creation, Preservation, and Use of Electronic Records

- Consultant Michelle Gallinger

State Archiving in the Digital Era: A Playbook for the Preservation of Electronic Records in collaboration with NASCIO (October 2018)

First Steps in Managing Records: A Transition Priority and Social Media and Public Records: Developing a Social Media Use Policy in collaboration with NGA (November 2018)

SERI UPDATE

- CoSA-Preservica Research Project
 - 35 respondents to pre-survey helped narrow the scope of forthcoming survey
 - Survey next month will concentrate on inter-agency transfer of records
 - CoSA partner organizations will participate

SERI UPDATE

- Tools and Resources
 - Continuing to work on documents with the National Governors Association
 - Oversight of CoSA Resource Center
 - More digital best practices documents in 2019
 - Co-Chairs: Nick Connizzo (VT) and Alejandra Dean (MA)

SERI UPDATE

- Education and Training
 - 2019 Webinars scheduled through June
 - Basic Digital Preservation Training Recordings
 - Other short training recordings coming
 - Co-chairs: Bonnie Weddle (NY) and Kathryn Baringer (MD)

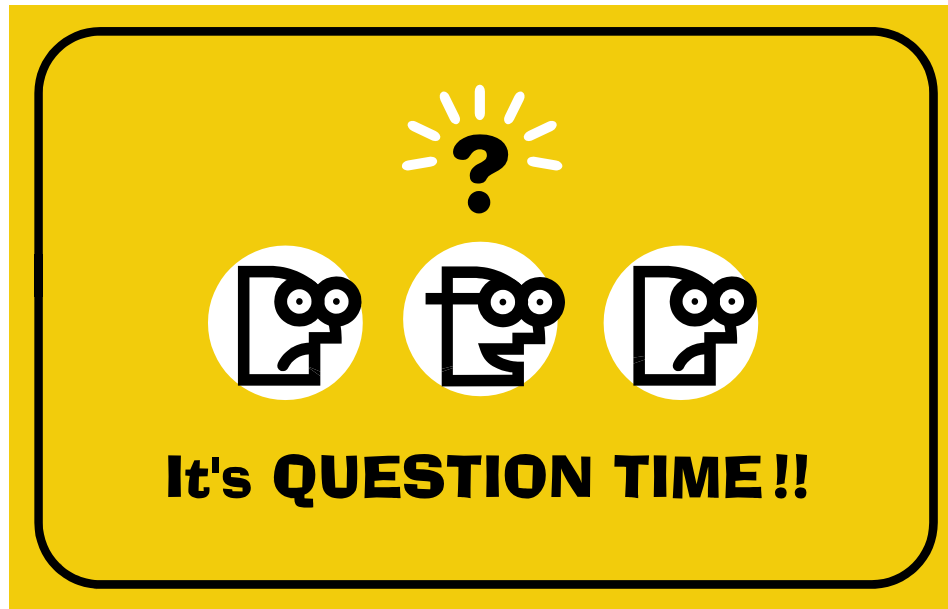
SERI UPDATE

- Advocacy and Outreach
 - Conducted another successful Electronic Records Day
 - Expanding Spotlight program to highlight the work of state archives for digital preservation on CoSA Blog
 - Supporting the social media presence of SERI
 - Co-Chairs: Christian Skipper (MD) and Patsy Mitchell (TN)

2018-2019 ARM SURVEY

- **Compiling *The State of State Records, 2019***
- **Current responses**
 - 47 states and 3 territories
 - 73.85% responses from joint Archives and Records Management programs
- **Preview of results**
 - General stability in overall staffing levels
 - Significant increases in staff devoting some/all of time to digital preservation

QUESTIONS & COMMENTS



2019 COSA--SAA ANNUAL MEETING, AUSTIN, TX

- *TENTATIVE*
- Friday, August 2
 - CoSA Board Meeting
- Saturday, August 3
 - CoSA Board Meeting, morning
 - CoSA Work Session, afternoon
- Sunday, August 4 – Tuesday, August 6 (mid-day)
 - Program Sessions
 - Monday August 5, All-Attendee reception
- TBD
 - CoSA Business Meeting, CoSA Silent Auction, SHRABs meeting

UPCOMING MEMBER WEBINARS

2019 theme **emergency preparedness and response**

- February 28: SHRAB Town Hall
- March 28: Heritage Emergency National Task Force (HENTF)
- April 25: Advocacy for Archives
- May 23: Emergency Preparedness - Case Studies
- June 27: Emergency Preparedness - Alliance for Response / Foundation of the American Institute for Conservation of Historic and Artistic Works (FAIC)

UPCOMING SERI WEBINARS

- February 19: Kaine Email Project Update
- March 12: Collaborative, Self-Governed, Secure Digital Preservation with LOCKSS
- April TBD: Blockchain
- May 14: IQ and You: South Carolina's Approach to Governor's Records in a Proprietary File Format
- June 11: Bit by Bit: Alabama State Electronic Records Project Update

UPCOMING EVENTS

2019

February 25 – March 1: [Endangered Data Week](#)

March 10 – 16: [Sunshine Week](#)

March 24 -25: CoSA Mid-year Board Meeting,
Washington, DC

April 29 – May 1: [Best Practices Exchange](#), Columbus, OH

July 18-20: [NAGARA Annual Conference](#), St. Paul, MN

July 31- August 6: [CoSA-SAA Annual Meeting](#), Austin, TX

SPONSORS & FUNDERS: THANK YOU!



STAY CONNECTED & INFORMED

CoSA Website

<http://www.statearchivists.org>

CoSA Resource Center

<https://www.statearchivists.org/resource-center/>

CoSA Twitter Handle

@StateArchivists

CoSA Facebook Page

www.facebook.com/CouncilOfStateArchivists

CoSA You Tube

Search “Council of State Archivists” (and subscribe)

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