



Introductory Electronic Records Institute

July 8, 2013 – July 12, 2013
Indianapolis

Sunday, July 07, 2013

6:30	Early-Bird Dinner - TBD
------	-------------------------

Monday, July 08, 2013

All events held at Indiana State Library

8:00 – 8:45	Registration and Breakfast
8:45 – 9:00	Agenda & Institute Overview – Matt Veatch, Kansas State Archivist
9:00 – 10:30	Introductions & Institute Expectations – all participants and instructors
10:30 – 10:45	Morning Break
10:45 – 12:00	Electronic Records Policies & Strategies – Mike Wash, National Archives
12:00 – 1:30	Lunch (on your own)
1:30 – 3:00	Electronic Records Policies & Strategies – continued
3:00 – 3:15	Afternoon Break
3:15 – 5:00	Electronic Records Policies & Strategies – continued
6:30	Group Dinner – Location TBD



This project made possible by a grant from the U.S. Institute of Museum and Library Services

Tuesday, July 09, 2013

All events held at Indiana State Library

8:00 – 8:30	Morning Discussion & Breakfast
8:30 – 10:15	Electronic Records Policies & Strategies – Mike Wash, National Archives
10:15 – 10:30	Morning Break
10:30 – 12:30	Collaborating With Your State CIO – Doug Robinson, NASCIO (lunch provided)
12:30 – 2:00	Electronic Records Management – Pat Franks, San Jose State University
2:00 – 2:30	Afternoon Break
2:30 – 5:00	Electronic Records Management – continued
	Dinner (on your own)

Wednesday, July 10, 2013

All events held at Indiana State Library

8:00 – 8:30	Morning Discussion & Breakfast
8:30 – 10:00	Acquisition of Electronic Records – Cal Lee, UNC-Chapel Hill
10:00 – 10:15	Morning Break
10:15 – 12:00	Acquisition of Electronic Records – continued
12:00 – 1:30	Lunch (on your own)
1:30 – 2:45	Acquisition of Electronic Records – continued
2:45 – 3:00	Afternoon Break



This project made possible by a grant from the U.S. Institute of Museum and Library Services

3:00 – 4:30

Preservation of Electronic Records – Cal Lee, UNC-Chapel Hill

Dinner (on your own)

Thursday, July 11, 2013

All events held at Indiana State Library

8:00 – 8:30

Morning Discussion & Breakfast

8:30 – 10:00

Preservation of Electronic Records – Cal Lee, UNC-Chapel Hill

10:00 – 10:15

Morning Break

10:15 – 12:00

Preservation of Electronic Records – continued

12:00 – 1:30

Lunch (own your own)

1:30 – 2:45

Preservation of Electronic Records – continued

2:45 – 3:00

Afternoon Break

3:00 – 4:30

Providing Access to Electronic Records – Cal Lee, UNC-Chapel Hill

6:00 – 8:00

Reception (in conjunction with NAGARA Annual Meeting)

Friday, July 12, 2013

All events held at Indiana State Library

8:00 – 8:30

Morning Discussion & Breakfast

8:30 – 10:00

Providing Access to Electronic Records – Cal Lee, UNC-Chapel Hill

10:00 – 10:15

Morning Break

10:15 – 1:30

Action Plans, Next Steps & Wrap-up (lunch provided)



This project made possible by a grant from the U.S. Institute of Museum and Library Services