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Council of State Archivists-National Historical Publications and Records Commission State Historical Records Advisory Board Award of Merit

The Council of State Archivists (CoSA) and the National Historical Publications and Records Commission (NHPRC) are pleased to recognize outstanding State Historical Records Advisory Board (SHRAB) single or multi-year projects and programs with the SHRAB Award of Merit.

Eligibility:

- Any SHRAB project or program that resulted in strengthening the condition or access of documents and records within its state or territory is eligible for this award.
- Projects and programs may be either one-time incidents or ongoing initiatives.
- Projects and programs must have been carried out in the previous calendar year or, if multi-year projects, have activity in the previous calendar year.
- SHRABs are encouraged to self-nominate.

Award Criteria:

The Awards Committee will use one or more of the following criteria to evaluate nominations:

- How did the project improve archival programs or raise the visibility of the archives within the state or territory? Did the project measurably improve current programs, adhere to best practices, or extend the reach of the archives?
- Does the project improve accessibility to archival collections, reach new audiences, and/or enhance current programs?
- What was the nominee's accomplishment relative to its resources or responsibilities?
- Is the project an outstanding example for other SHRABs? Significant to the field of government archives? Notable for overall quality? Unique or innovative?

Nomination packet:

Nominations must consist of the following, submitted as a **single pdf file**:

1. CoSA-NHPRC Award of Merit Nomination Form (see below)
2. **Brief overview** (up to one page) that explains the accomplishments and ongoing work of the SHRAB that relate to the award's criteria.
3. **Letter of Support** from at least one person (CoSA member or other)

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familiar with the nominee's work.

4. **Supporting materials** (*optional*) could include additional information about the SHRAB's work; illustrations of work products or promotional materials; press releases; or other materials. All such additional information should be carefully selected and be directly related to the nomination.

Selection:

- All nominations are submitted via email, combining the nomination form and additional materials into a single pdf.
- An Awards Committee, appointed by the CoSA president and chaired by the CoSA Immediate Past President, will review the nominations and select the recipients.
- The number of awards for each category is at the discretion of the Awards Committee, and they reserve the right to make no awards.
- Award recipients will be announced by May 9, 2023 with presentation of the awards taking place at the CoSA Annual Meeting.

Any questions may be directed to awards@statearchivists.org.



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2023 CoSA-NHPRC SHRAB Award of Merit Nomination Form

Project Title (*if applicable*) _____

Name of Nominee _____

Organization's Name _____

Email of Nominee _____

Number of SHRAB Members: _____

SHRAB Website: _____

Nominated by:

Name: _____ Position: _____

Email: _____ Phone: _____

Include the following in the nomination package as **a single pdf**:

1. CoSA-NHPRC SHRAB Award of Merit Nomination Form
2. **Brief overview** (up to one page) that explains the accomplishments and ongoing work of the SHRAB that relate to the award's criteria.
3. **Letter of Support** from at least one person (CoSA member or other) familiar with the nominee's work.
4. **Supporting materials** (*optional*) could include additional information about the SHRAB's work; illustrations of work products or promotional materials; press releases; or other materials. All such additional information should be carefully selected and be directly related to the nomination.

Email complete nomination packet as a single pdf to awards@statearchivists.org.

Nominations must be received by **April 4, 2023, 11:59pm Eastern**.

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