



Advanced Electronic Records Institute

Organizational Context: Setting the Stage

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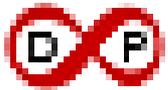


This project made possible by a grant from the U.S. Institute of Museum and Library Services

Topics

- Your State Environment
- Generalized Organizational Context

Three Legs to Balance



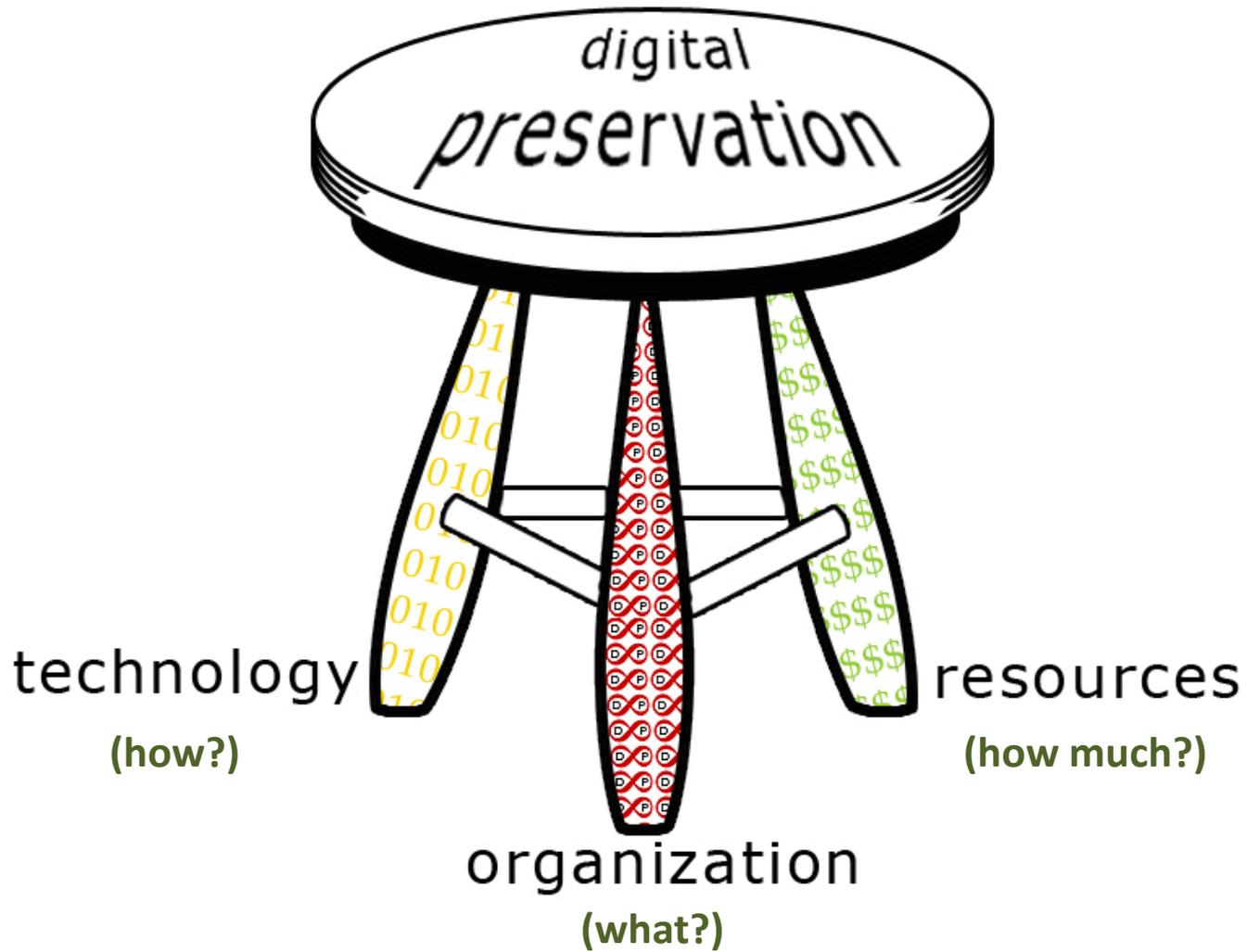
Organizational Infrastructure



Technological Infrastructure

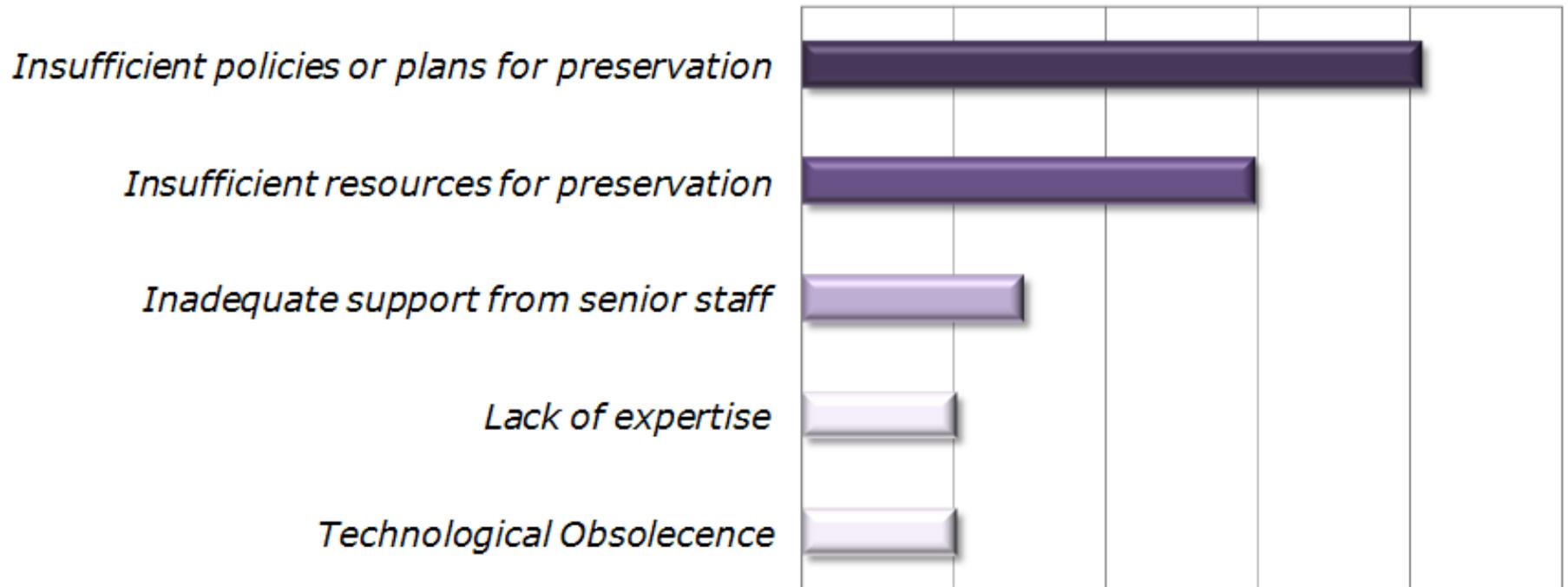


Resources Framework



Institutional Readiness Survey

Average Rank of Threats to Preservation



Courtesy DPM workshops – copy of survey in Basecamp

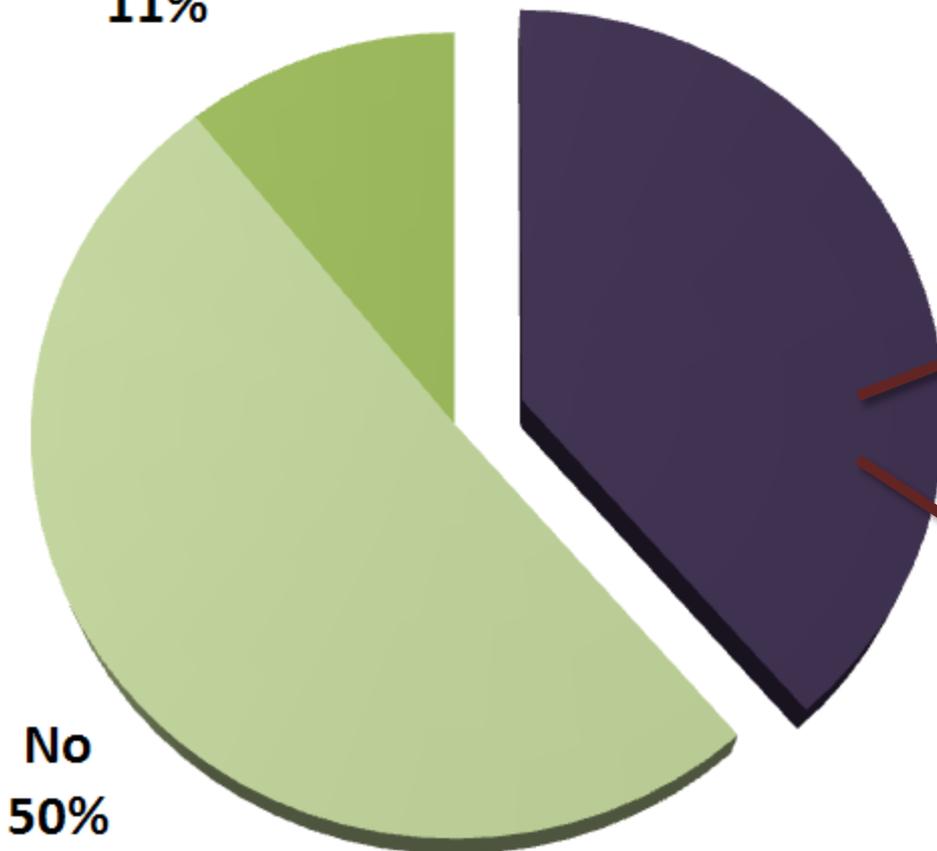
Organizational Infrastructure

- Best expressed by TDR
- Best reflected in:
 - acknowledgement
 - policy development
 - implementation
 - preservation planning
 - institutional commitment

DP Policy Development

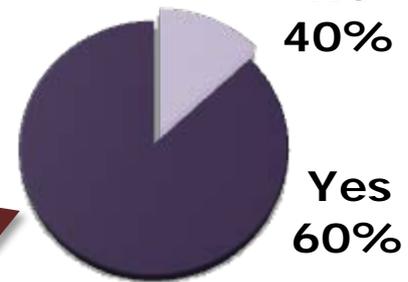
DP Policies in Institutions

Don't Know
11%

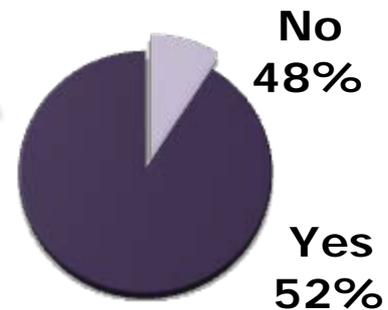


Policies in Place?

Vetted?



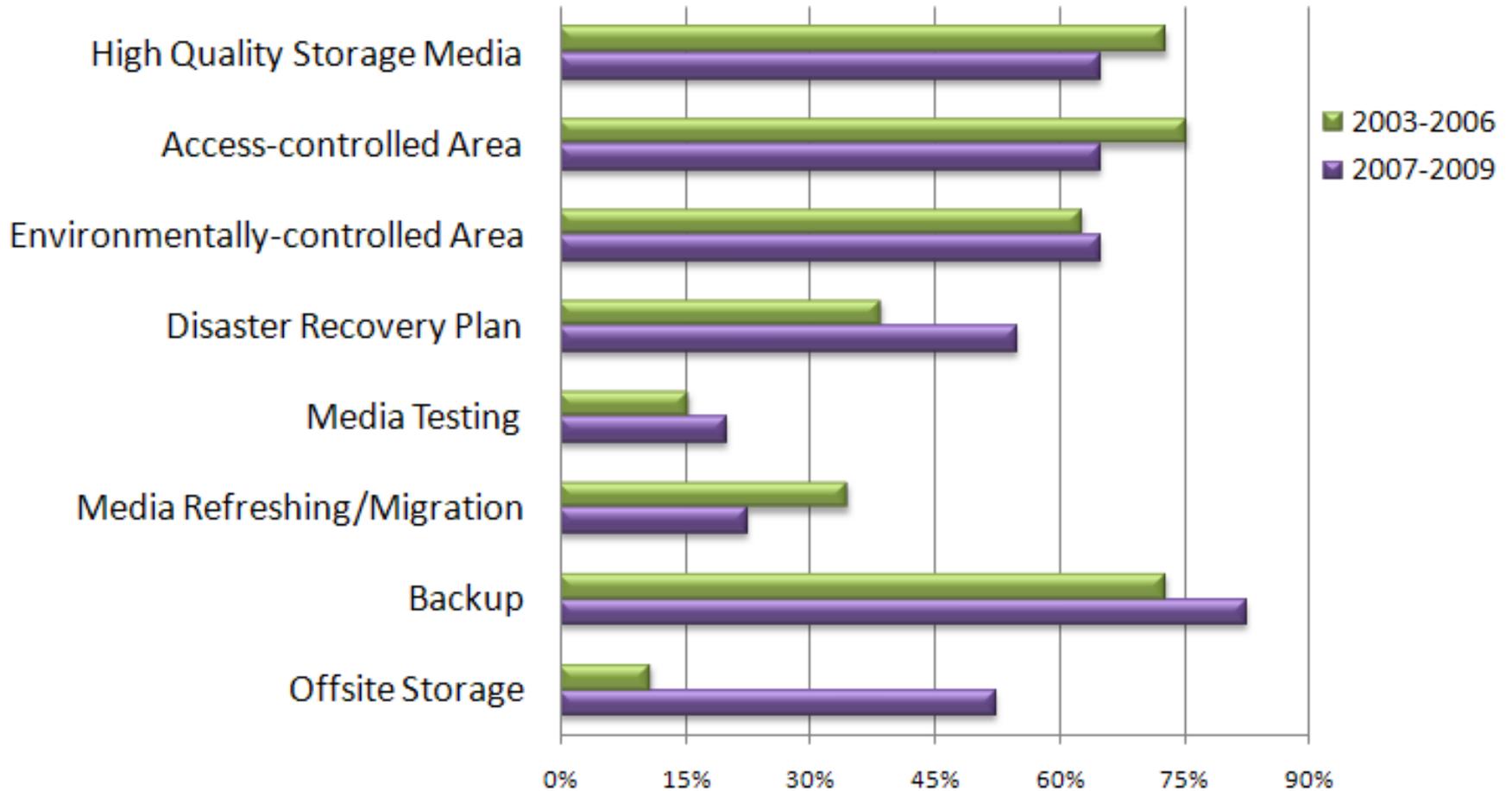
Implemented?



Technological Infrastructure *0101*

- Best expressed by OAIS
- Combination of:
 - hardware and software
 - formats and storage
 - network and security
 - functions and workflow
 - procedures, protocols, documentation
 - technical and archival skills

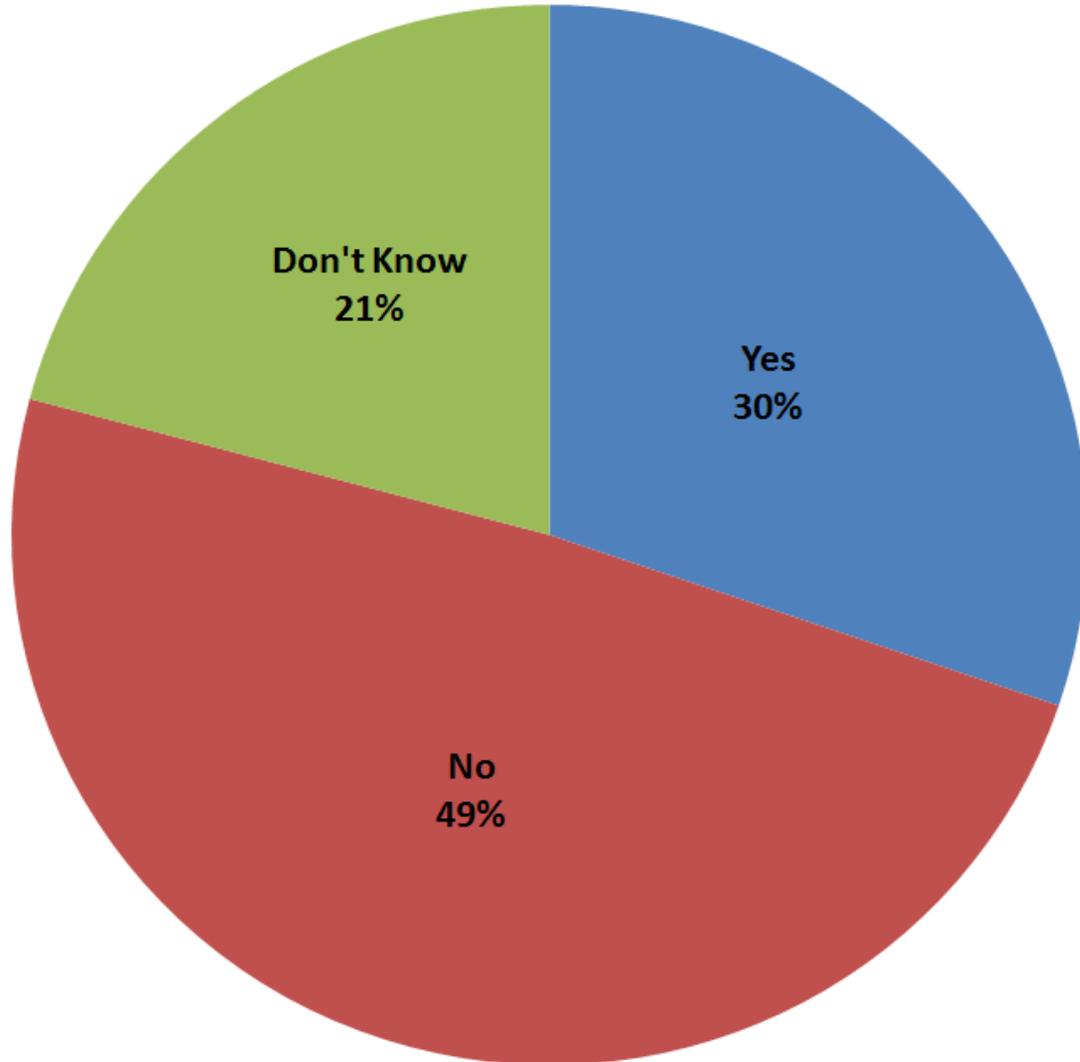
Storage Practices



Resources Framework **\$\$\$\$**

- No community-based articulation comparable to TDR or OAIS – yet...
- Includes:
 - staff
 - technology
 - training
 - other

Sustainable Funding for DP



Your Context

- Identify your strengths and areas for improvement
- Build then maintain three strong legs
- Invest in technology – and requisite skills development
- Devise a right-sized program
- Develop a communication strategy
- Remember business continuity / disaster response