



# Summit on Essential Records and Emergency Preparedness in the States and Territories

July 21-22, 2008 • Westin Peachtree Plaza • Atlanta GA

## IPER Summit • Schedule & Agenda

### Sunday, July 20, 2008

- |                |  |
|----------------|--|
| 3:00 – 9:00 pm | <b>IPER Registration open</b><br>Lobby of the Westin Peachtree Plaza     |
| 4:00 – 8:00 pm | <b>IPER Advisory Board</b> meeting and dinner<br>Augusta III (7th floor) |

### Monday, July 21, 2008

- |                     |   |
|---------------------|---|
| 7:00 – 11:00 am     | <b>IPER Registration open</b><br>Atlanta Ballroom (7th floor), Westin Peachtree Plaza   |
| 8:00 – 8:45 am      | <b>Opening breakfast</b><br>Atlanta Ballroom (7th floor), Westin Peachtree Plaza  |
| 9:00 – 11:00 am     | <b>First plenary session</b><br>Atlanta Ballroom, Westin Peachtree Plaza<br><br>Overview of IPER goals and priorities<br>Keynote address by David Vaughan, FEMA Region IV Federal Preparedness Coordinator and Director, National Preparedness Division<br>Conference plans & logistics |
| 11:15 - 11:45 am    | Buses take attendees to The Georgia Archives and National Archives Southeast Region in Morrow GA.<br><br>Buses will load at the corner of Spring Street & International Boulevard.  |
| 11:45 am – 12:45 pm | <b>Lunch</b><br>Georgia Archives, Morrow GA   |

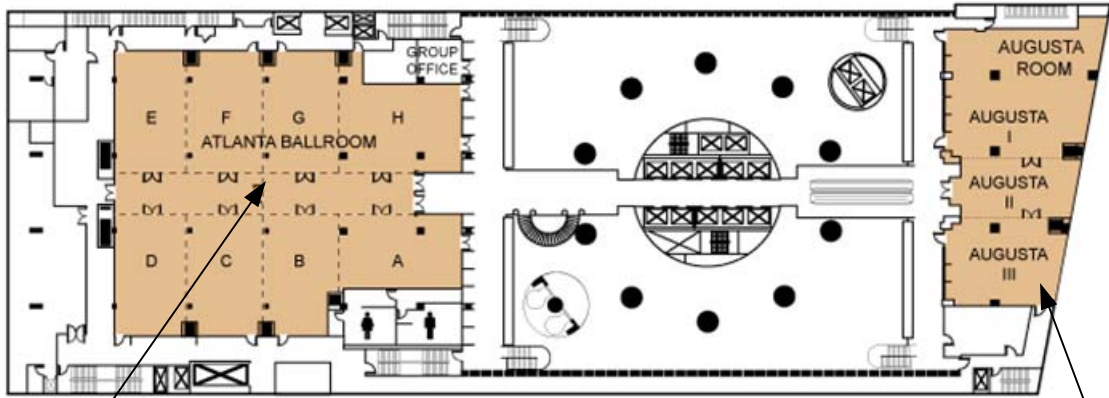
## **Monday, July 21, 2008, continued**

- 1:00 – 2:00 pm           **Second plenary session**  
National Archives Southeast, Morrow GA
- Understanding the perspectives and priorities regarding the protection of essential records within each of the core functional areas: information technology, emergency management, archives & records management.
- Archives and Records Management  
Karl Niederer, Director, New Jersey Division of Archives and Records Management
- Emergency Management  
Charley English, Director, Georgia State Emergency Management Agency, and Ken Murphy, Director, Oregon Emergency Management
- Chief Information Officers  
Brenda Decker, Nebraska Chief Information Officer
- 2:30 – 3:45 pm           **Breakout sessions by function**  
National Archives Southeast, Morrow GA
- What are each group's greatest concerns? Highest priorities? Where do concerns intersect or overlap? Are there areas in which competing priorities must be resolved?
- 3:45 – 5:15 pm           **Second plenary session reconvenes**  
Reports from breakout sessions, live demonstration of webinar format.
- 5:30 – 7:00 pm           **Tours of Georgia Archives and National Archives facilities**
- 5:30 – 7:30 pm           **Dinner**  
Georgia Archives, Morrow GA
- 7:30 – 8:00 pm           Buses return to Westin in Atlanta

## Tuesday, July 22, 2008

- 8:00 – 8:45 am      **Breakfast**  
Atlanta Ballroom, Westin Peachtree Plaza
- 9:00 – 10:15 am      **Third plenary session**  
Atlanta Ballroom, Westin Peachtree Plaza  
IPER training goals and delivery, overview of course curricula, introduction to EMAC (Emergency Management Assistance Compact).  
Joan Kreiji Griggs, [REDACTED]  
Verna Edwards, IPER Curriculum Coordinator  
Linda Ross, Ashley Muschette, and Diane Walbrecker,  
C<sup>2</sup> Technologies, Inc.
- 10:45 – 11:45 am      **Breakout sessions by region**  
Tower Rooms 1401-1408, Westin Peachtree Plaza  
Identifying specific challenges facing each region and resources available. Feedback on and questions about IPER curriculum. Implementing EMAC.
- Noon – 1:00 pm      **Lunch**
- 1:15 – 2:00 pm      **Fourth plenary session**  
Atlanta Ballroom, Westin Peachtree Plaza  
Julie Framingham, IPER Project Manager  
Verna Edwards, IPER Curriculum Coordinator
- 2:15 – 3:15 pm      **Breakouts for discussions within state teams**  
Atlanta Ballroom, Westin Peachtree Plaza  
Next steps: what roles will states and territories play in IPER implementation? Assembling the Instructional Team. Gathering documents and links for the Resource Center. Cross-training Instructional Team members. Developing a plan to promote IPER training to state & local governments.
- 3:15 – 4:00 pm      **Closing session**  
Atlanta Ballroom, Westin Peachtree Plaza  
Allen Weinstein, Archivist of the U.S., National Archives and Records Administration  
Rex Wamsley, Director, Continuity of Operations Division, FEMA  
Doug Robinson, Executive Director, National Association of State Chief Information Officers  
David Carmicheal, Director, The Georgia Archives, and Chair, IPER Advisory Board

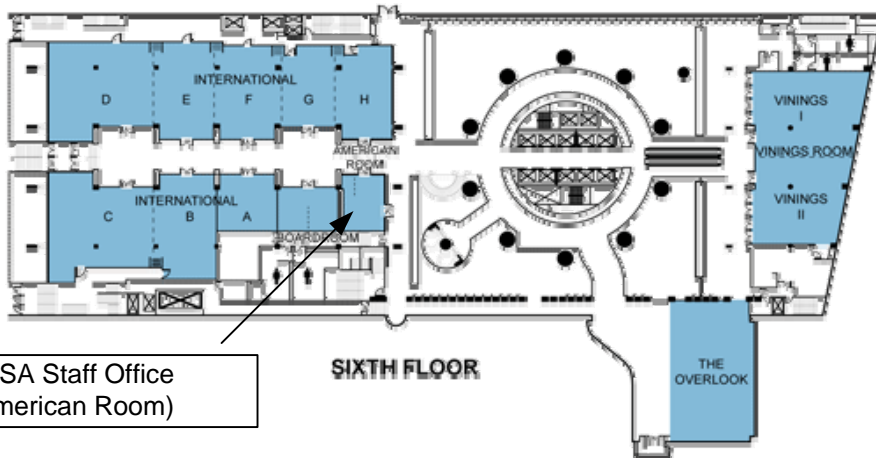
# IPER Summit – Westin Peachtree Plaza



SEVENTH FLOOR

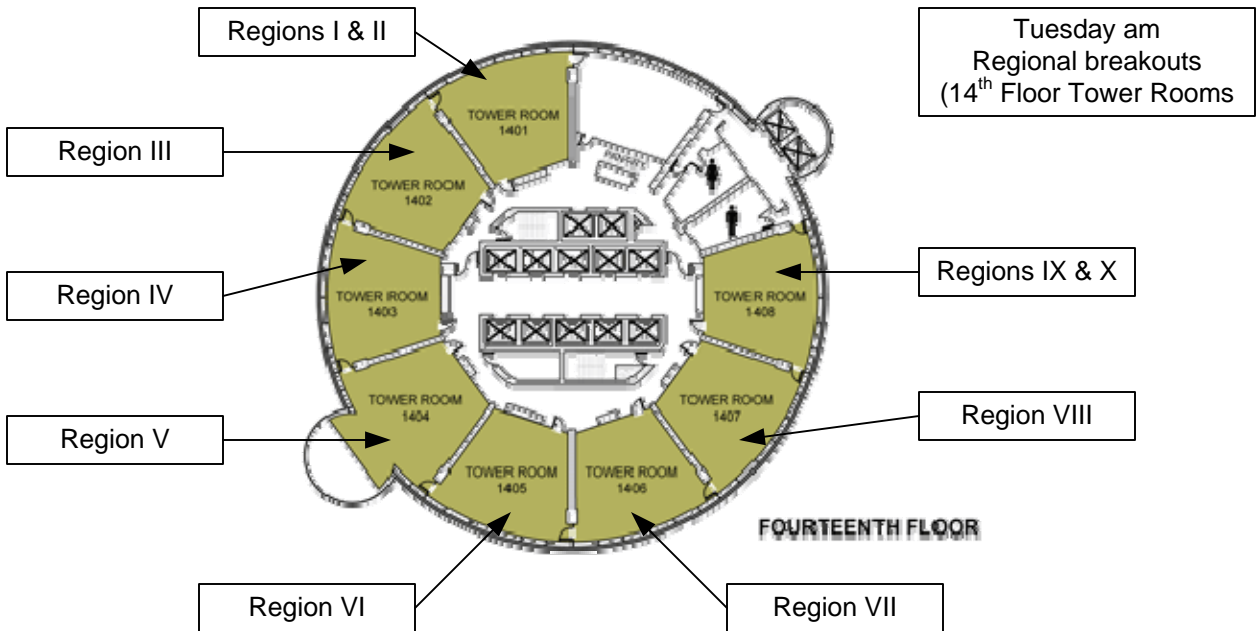
IPER Plenary Sessions  
Monday am, Tuesday am & pm  
(Atlanta Ballroom)

IPER Advisory Board  
meeting & dinner  
(Augusta III)



SIXTH FLOOR

CoSA Staff Office  
(American Room)



FOURTEENTH FLOOR

Tuesday am  
Regional breakout  
(14<sup>th</sup> Floor Tower Rooms)